

Town Hall Renovation Committee Notes

September 19, 2019

Finances

Reviewed spreadsheet showing cash at beginning of project (\$478,938), the money to come (\$36,631), the expenses to date (\$472,320), expenses to come (\$53,555).

Missing expenses:

- Electrician – Donna sent email, no response, will try again.
- Final gas hook-up – needs to be gas certified person – town can dig trench
- Add \$500 for nonwood flooring and adhesive – labor free from you-know-who; cost may be less than \$500
- Material for site work – can Alfie give us a guesstimate?
- \$200 accessible parking place signage and markings
- Re: septic quotes – John still trying to get a quote out of Camp so we would have 3 quotes plus town's cost to install.
 - Donna to ask Alfred for guesstimate on material for leach field in order to separate from trucking cost
 - Donna to contact Aaron Fuller, septic technician, for cost of project management if John and Alfie are not involved

Donna will attempt to update costs and send to Denise and Clif. This spreadsheet will be shared with SB at next meeting.

Fire alarm materials – have they all been paid for? John says they are all at town hall. Some expenses were in Cowan's invoice; Donna and John to review all Cowan invoices to see if town has paid for all. Reminder: state will issue a Certificate of Occupancy before town can use building and fire alarm system is one of many components that need to be up and running.

Meeting with SB

Denise will see if SB can meet Monday (Sept. 23) at 6:00 with site visit if meeting doesn't go an hour.

Septic

SD Ireland can get tank in 2 weeks; John got quote that is \$5,000 less than contractor quote; contract needs to be signed before purchasing.

Floor

John and Sandy Hyde finished laying the warm board. Jim O'Riordan coming tomorrow to lay pex. Was supposed to come today, but vendor did not deliver all supplies. Once piping is down, John and his white-haired volunteers will move wood flooring down from upstairs and oil it. SB okayed use of Andy Felice, but Andy told John he was not aware of how much he was being paid by town, was uncertain about his relationship with the town. Denise will call him.

Discussion of pay for Andy: No specific discussion of money when SB said he could be used to help lay flooring; Donna assumed his hours had to be contained within his \$208/month stipend.

Denise and Clif felt it was ok to pay him beyond stipend. Donna said, not out of town hall renovation budget!!

Nonwood floor

John got 3 tile samples at Home Depot. Forgot to bring to meeting. Donna will take photos and email to committee. The adhesive needs warm weather so need to purchase soon. In stock at Home Depot. Need a roller – Home Depot may have one to rent.

Access to attic

John built frame with door and latch to cover hole at gable end of building for Greenline carpenters to install for fire access to attic (code requirement).

Cleaning out container

Shutters – store in storage closet of town hall until exterior of building painted. Move deacon benches to upstairs when flooring has been moved out. Get rid of cost of one container!

Efficiency VT

Donna has emailed Charlie Carpenter to ask if there is a form to fill out to get reimbursed for 25% of the cost of air seal (\$631). He has copy of Murphy Cell Tech invoice and report.

Next meeting

Thursday September 26 8am town office.

Agenda items for next meeting:

October 26 or 27 – fundraiser home tour to include town hall – email from Dillon

Empty container with deacon benches

Arts Council Grant – review what it covers

Hanging sign at front of building